

Memorial Bench Program

The City of Lebanon invites you to participate in our Memorial Bench Program.

The program provides a special way to honor a loved one, celebrate a special event in your life or honor a person or organization that has made a difference in the community.



MEMORIAL BENCH PROGRAM

City of Lebanon
50 South Broadway
Lebanon, Ohio 45036
513-933-7200
www.lebanonohio.ws



GENERAL GUIDELINES

- The price range for a bench is \$800-\$1,200 (based on bench style and location). Price includes installation and engraved plaque.
- Plaques are 2" x 8," and have a 3 line, 50 character limit.
Samples below are not to scale.

3 lines, 28 characters

*In Loving Memory
of
John Smith*

2 lines, 39 characters

*"This Park is a Treasure"
Johnson Family*

- **Bench style and placement will be determined by the City based on current need.** Benches will be placed in the downtown area or in a city park.
- Bench will be ordered upon verification of payment.
- Bench will be installed as weather permits.

STEP 2

PAYMENT INFORMATION

Please do not send payment until bench location and style is determined. You will be contacted by the City of Lebanon with final payment information upon approval of your application and determination of bench location.

Check
Make check payable to:
City of Lebanon

Mail check to:
*City of Lebanon
Deputy City Manager
50 South Broadway
Lebanon, OH 45036*

Credit Card (Visa or Mastercard accepted). *Credit card payments can be accepted at the utility payment window, located at the City Building on 50 South Broadway.*

exp. date _____

Signature: _____

Date: _____

STEP 1

MEMORIAL BENCH APPLICATION

Personal Information:

Name: _____

Address: _____

City: _____ State: _____

Zip: _____

Phone
Day: _____

Evening: _____

Email: _____

Plaque Information:

Wording on the plaque (3 line, 50 character limit, including spaces):

Mail to:
*City of Lebanon
Deputy City Manager
50 South Broadway
Lebanon, OH 45036*