



MINUTES OF: Lebanon City Council Work Session

DATE: November 14, 2016

Council of the City of Lebanon met in a work session meeting on November 14, 2016 in the large conference room at the City Building. The meeting was called to order at 7:00 p.m. with the following members present; Messrs: Dearie, Aylor, Norris, Mrs. Monroe and Mayor Brewer. Present from City staff was City Manager, Pat Clements, City Attorney, Mark Yurick, Deputy City Auditor, Pam Stotts, and Deputy City Manager, Scott Brunka.

Motion to excuse Mr. Kaiser and Mr. Messer from this evenings meeting was made by Mr. Aylor seconded by Mrs. Monroe. Mayor Brewer asked for show of hands, all were in favor.

**Previous Business:**

Ordinance 2016-100 - Approving the Proposed 2017 Operating Budget.

Ordinance 2016-101 - Approving the inter-fund transfers contained in the Proposed 2017 Operating Budget.

Ordinance 2016-102 - Approving updates to Section 921.08, Indigent Burial Regulations, of the Codified Ordinances to increase the cremation services maximum reimbursement from \$275 to \$300, and the administrative fee maximum reimbursement from \$200 to \$250.

There was no discussion regarding the three previous pieces of legislation.

Ordinance 2016-105 An Ordinance approving the re-plat of 94 Burt Road to combine 2 lots into a single 0.2 acre lot, as recommended by the Planning Commission was read in title only by the City Attorney. Mr. Clements explained the legislation. Motion to adopt Ordinance No. 2016-105 was made by Mr. Dearie seconded by Mrs. Monroe. Roll call vote to adopt was unanimous in favor.

**New Business:**

Council discussed an Ordinance approving a 2-year contract with Let it Grow, to provide Right of Way mowing services at annual cost of \$27.0k. Mr. Clements explained the legislation. Mayor Brewer stated that she would sponsor this legislation.

Council discussed an Ordinance approving a 2-year contract with Let it Grow, to provide City park space and facility mowing and landscape services at annual cost of \$43.0k. Mr. Clements explained the legislation. Mayor Brewer stated that she would sponsor this legislation.

Council discussed a Resolution approving the submission of a grant application to the Ohio Department of Natural Resources Clean Ohio Trails fund program to support the Lebanon - Countryside YMCA Bike Trail Realignment Project, (CIP #101-0004). Mr. Clements explained the legislation. Mr. Norris and Mayor Brewer stated that they would sponsor this legislation.

Council discussed a Resolution approving the CDBG Program application in the amount of \$277.9k to support the repaving of Cambridge Ct, Georgetown Dr, Raintree Trail, and Winding Way in 2018. Mr. Clements explained the legislation. Mayor Brewer stated that she would sponsor this legislation.

Council discussed an Ordinance approving a 1-year lease with the Cincinnati Railway Company for use of the City-owned replica gas station at the corner of South Street and South Mechanic Street. Mr. Clements explained the legislation and recommended emergency language. Mayor Brewer stated that she would sponsor this legislation.

Council discussed an Ordinance approving various supplemental appropriations for multi-departmental year end expenses. Mr. Clements explained the legislation and recommended emergency language. Mr. Norris stated that he would sponsor this legislation.

**General Discussion Topics:**

Mr. Clements advised Council that Steve Johnson had been promoted to Fire Chief as of today and that there would be a promotion ceremony at the November 22nd Council meeting.

Council discussed and reviewed the Position Profile for City Auditor/Director of Finance Recruitment. Mr. Clements asked Council to provide any edits to the position profile back to him by COB Tuesday. Mr. Clements suggested the position to be posted for a slightly longer time period due to the upcoming holidays. The deadline for the applicants will close the 1st week in January.

**Open Discussion:**

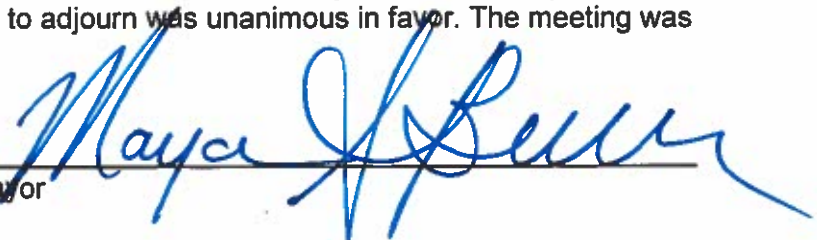
Mr. Aylor thanked staff for doing a great job in obtaining grants to enhance the City.

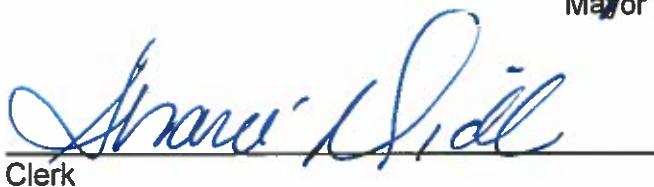
Mayor Brewer said that she had met with Sharee' to discuss her job responsibilities. The Mayor advised that Ms. Dick would provide Council with an overview of the position/department at the next work session.

**Executive Session: Not required**

There being no further business to come before this Council motion to adjourn the meeting was made by Mr. Norris seconded by Mr. Aylor. Roll call vote to adjourn was unanimous in favor. The meeting was adjourned at 7:30 p.m.

Passed: November 22, 2016

  
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Mayor

  
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Clerk