

MINUTES OF: Lebanon City Council Work Session

DATE: February 18, 2015

Council of the City of Lebanon met in a work session meeting on February 18, 2015 in the large conference room at the City Building. The meeting was called to order at 7:00 p.m. with the following members present; Messrs: Norris, Messer, Kaiser, Mrs. Monroe and Mayor Brewer. Present from City staff was City Manager, Pat Clements, City Auditor, Sharee' Dick, City Attorney, Mark Yurick, Deputy City Manager, Scott Brunka and Director of Electric, Shawn Coffey.

Motion to excuse Mr. Dearie and Mr. Rodriguez from this evenings meeting was made by Mr. Messer seconded by Mr. Kaiser. Mayor Brewer asked for a show of hands, all were in favor.

Vicki Van Harlingen, Executive Director of the Warren County Historical Society provided Council an overview of the Turtlecreek Summer Music Festival. She requested that Council consider allowing the Historical Society to hold the event in the CBD. Mr. Clements explained that the Board of Festivals and Tourism could not meet due to a lack of a majority to make a recommendation to Council regarding the event. Ms. Van Harlingen detailed the streets that would be needed for the event and asked Council for their support to move the event forward. The date of the event would be Saturday, July 11th, 2015. Mr. Messer and Mrs. Monroe motioned to move forward with the event. Mr. Norris and Mr. Kaiser abstained from the vote due to a conflict of interest with the WCHS. Mayor Brewer asked for a show of hands, three were in favor. Mr. Clements explained there would be a formal resolution on a future agenda for in kind services for Council's consideration.

#### **Previous Business:**

Ordinance 2015-022 - Approving the City's Post-Issuance Compliance Policy for the sale of tax-exempt debt.

There was no discussion regarding previous business.

#### **New Business:**

Council discussed an Ordinance approving updates to Chapter 133.02 "Approved Positions and Titles and Allocation to Grades" of the Codified Ordinances providing for the addition of the Fire Marshall, Grade 3, position. Mr. Clements explained the legislation. Mayor Brewer and Mr. Norris stated that they would sponsor this legislation.

Council discussed a Resolution approving the appointment of the City Planner as the City's primary representative to the Warren County Regional Planning Commission. Mr. Clements explained the legislation. Mr. Messer stated that he would sponsor this legislation.

Mr. Coffey gave Council a slide presentation on an Ordinance approving an amendment to the Master Services Agreement with American Municipal Power to facilitate the offering of the Demand Response Program to electric utility customers who wish to participate in the program during the June 2015 to May 2016 operating year and an Ordinance approving the purchase of up to 20 Mega Watts of base electric load for years 2019 thru 2022 from American Municipal Power at a price not to exceed \$43 per MWh. Mr. Coffey explained the legislation and recommended emergency language. All Council present stated that they would sponsor this legislation.

Council discussed an Ordinance approving 2-year blanket purchase agreements with 7 vendors providing supplies to the Electric Dept. Mr. Clements explained the legislation and recommended emergency language. Mayor Brewer stated that she would sponsor this legislation.

Council discussed Ordinance 2015-024 An Ordinance approving the extension and assignment of the ground lease of the City-owned parcel at 3650 Turtlecreek Rd (corner of Turtlecreek Rd and Kingsview Dr), currently leased to R & I Enterprises and being assumed by Wray Precision. Mr. Clements and Mr. Yurick explained the legislation and recommended emergency language. Motion to adopt Ordinance No. 2015-024 was made by Mr. Norris seconded by Mr. Messer. Roll call vote to adopt was unanimous in favor.

Council discussed a Supplemental Appropriation Ordinance in the General Fund (Municipal Court), in the amount of \$19.5k, to support the purchase of a 2015 sedan from the State Bid List for the Municipal Court Bailiff. Mr. Clements explained the legislation and recommended emergency language. Mr. Norris and Mayor Brewer stated that they would sponsor this legislation.

**General Discussion Topics:**

Ms. Dick gave Council a slide presentation regarding the 2014 Finance Update for the City.

Sheriff's Office Update - Sheriff Sims will be on the Feb. 24th Council Meeting agenda.

The Police Captain and Police Sergeant Swearing-In will be on the Feb. 24th Council Meeting agenda.

**Open Discussion:**

Mayor Brewer reminded everyone to file their financial disclosure documents with the State of Ohio.

**Executive Session:** Not required

There being no further business to come before this Council motion to adjourn the meeting was made by Mr. Norris seconded by Mr. Messer. Roll call vote to adjourn was unanimous in favor. The meeting was adjourned at 9:00 p.m.

Passed:

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Mayor

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Clerk