



Minutes for the Lebanon City Council Meeting (Work Session)

October 16, 2017

7:00 p.m. 50 S. Broadway, Lebanon, Ohio

Council of the City of Lebanon met in a work session meeting in the large conference room at the City Building. The meeting was called to order at 7:00 p.m. on October 16, 2017 with the following members present: Mayor Brewer, Mr. Aylor, Mr. Dearie, Mr. Kaiser, Mrs. Monroe, and Mr. Norris. Present from the City Staff was Manager Scott Brunka, Attorney Mark Yurick, and Auditor Dan Burke.

The Pledge of Allegiance was recited.

Previous Business

Ordinance 2017-100 – Approving an agreement with Stanley Consultants in the amount of \$103,600 for an Electric Peak Generation Study.

No discussion. Mr. Brunka will schedule for the next Council Meeting.

New Business

Ordinance – Approving a 5-year Field Usage Agreement with the Lebanon Youth Baseball and Lebanon Fastpitch Softball organizations for use of City-owned facilities in support of their programs.

Mr. Brunka stated that these agreements are similar to the ones that have been in effect with these organizations for several years.

Ordinance – Approving a 3-year Field Usage Agreement with the Lebanon Youth Soccer Association for use of City-owned facilities in support of their program.

Mr. Brunka explained the contract proposal. Three soccer organizations use the field, Lebanon Youth Soccer Association, Warren County United, and Thunder United. Mrs. Monroe asked about improving parking and traffic flow at the facility. Mr. Brunka explained that the Parks Master Plan addresses traffic improvements and moving the concession stand but the cost is significant. Mr. Brunka explained that this contract has been scheduled for three years so the renewal will coincide with the other two tenant contracts. The three parties are trying to work out an agreeable schedule so the L.Y.S.A. continues to have Saturday field access throughout the fall season including dates when the other two tenants have tournaments scheduled. Mr. Brunka has just delivered the contract to Thunder United and he will schedule a meeting to discuss the needs of all three tenants. Mr. Brunka stated that the L.Y.S.A. has verbally indicated that they are willing to schedule games in the afternoon on those Saturday tournament days. Mr. Norris stated that the Thunder United organization loses a lot of revenue if there are field restrictions during the tournament weekends. There was a discussion and the general consensus was to encourage the three organizations to work out an agreeable arrangement without City Council getting involved. There was a discussion about whether other fields were available for the L.Y.S.A. to use during these tournament weekends. Mr. Brunka will keep Council updated on his discussions with the tenants. Mayor Brewer and Mr. Messer sponsored legislation for the next Council meeting.

Ordinance – Updating Section 133.02 *Approved Positions and Titles* of the Lebanon Codified Ordinances to reflect organizational structure changes.

No discussion. Mr. Norris sponsored legislation for the next meeting.

Ordinance – Adopting the Downtown Lebanon Master Plan as an amendment to the 2009 Comprehensive Plan.

No discussion. Mayor Brewer sponsored legislation for the next Council Meeting.

Ordinance – Approving the purchase of wood poles for the North Loop Project from DECO Supply in the amount of \$91k.

No discussion. Mr. Messer sponsored legislation for the next Council Meeting.

General Discussion Topics

2018 Operating Budget

There was no discussion. Mr. Brunka will schedule this for first reading at the first November Council meeting.

Think Downtown final plan public hearing is scheduled for October 24th City Council Meeting

November. 7th Work Session date change. November 7 is Election Day and the Work Session will be tentatively scheduled on November 8 depending on agenda items.

Mr. Brunka proposed a Volunteer Recognition Ceremony at the January 9, 2018 Council meeting and everyone liked the idea.

Open Discussion

Mayor Brewer and Mr. Dearie will miss the October 24 Council meeting.

Mr. Aylor complimented the Oktoberfest event. Mr. Aylor mentioned that the garbage collection map and schedule on the website may need to be updated.

Mr. Norris asked about the income tax credit reduction and the relation to the proposed street paving schedule. Mr. Brunka stated that the estimated revenue collections have been programmed into the 2018 Budget for street resurfacing projects. Mr. Norris asked about political sign restrictions. Mr. Brunka explained the sign restrictions specifically dealing with size, location, and number of signs permitted. Mr. Yurick explained that the City removes illegal signs from the right-of-way but does not remove any from private property. Any private property violations are handled by property maintenance codes. The allowable sign size can vary depending on how the property is zoned, larger signs are permitted in business and industrial areas. The ordinances apply to all signs, not just the political / election signs. Mayor Brewer asked if the City Charter addresses the sign issue and Mr. Yurick verified that the Charter does not address political signs specifically. The City does not regulate sign content. Mr. Yurick has observed that non-political signs are often placed in the City right-of-way on the weekend when employees are not available to remove the signs. Mr. Brunka clarified that the illegal signs are not destroyed, they are removed and held at the Municipal Service Building. Copies of the City Charter are available at the City Manager's office.

There being no further business to come before this Council a motion to adjourn the meeting was made by Mr. Norris, seconded by Mr. Aylor. Roll call vote was approved unanimously.

The meeting was adjourned at 7:45 p.m.

Passed 10/24/2017



Mayor



Clerk